

Job Posting

Chief Financial Officer

CNMEC has an opening for a qualified Chief Financial Officer to join our organization. CNMEC offers competitive wages and an excellent benefits package. CNMEC pays 100% of the premium costs for medical/dental/vision for employee coverage; company paid life insurance and LTD benefits, a generous paid time off program, as well as a 401(k) retirement plan with company match.

Location: Mountainair, NM

Job Summary:

Manages CNMEC's finance, accounting, purchasing and warehouse functions through development and maintenance of sound business practices, procedures and systems. Effectively communicates to CEO, Staff and the Board of Trustee's the short and long-term positions and where applicable, suggests alternative solutions. Issues reports and financial statements in accordance with IRS/RUS/CFC/GAAP/FASB/GOV/PRC and awarded broadband grant contract guidelines. Develop projections and evaluations of CNMEC's current and forward financial position to ensure compliance with creditor covenants. Serve as CNMEC's risk manager in evaluating and establishing counter party credit requirements and limits and monitoring compliance with such requirements and other related elements of risk management policies. Develops alternative sources of financing for existing and future needs. Develops and maintains written policies and procedures for areas of responsibility. In addition to CFO duties, also provide overall management for the Accounting, Purchasing, and Warehouse Departments. Coordinates with area of responsibility regarding building/grounds functions. Serves as the manager of the Mountainair office and keeps various staff, supervisors, and maintenance personnel apprised of any needs or concerns.

Minimum Qualifications:

EDUCATION:

A Bachelor's Degree in Business Administration or Accounting is required. Licensing as a Certified Public Accountant is preferred. Additional courses in advanced and/or managerial accounting are desirable.

EXPERIENCE:

A minimum of eight (8) years in accounting (Cooperative utility accounting preferred) plus five (5) years of management responsibilities is required. This experience should include general, cost, and managerial accounting, as well as preparation and understanding of budgets and financial statements. Requires demonstrated abilities and skills operating a personal computer using Microsoft Windows and Microsoft Office Suite applications to include Outlook, Excel, and Word.

To Apply: Send resumes with a letter of interest to Suzy Edmonds at suzy.edmonds@cnmec.org or PO Box 669, Moriarty, NM 87035.

Central New Mexico Electric Cooperative is an Equal Opportunity Employer