



CENTRAL NEW MEXICO ELECTRIC COOPERATIVE INC.

A Touchstone Energy® Cooperative 
The power of human connections

P.O. Box 669, Moriarty, NM 87035

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Request for Proposal

Purpose: Requisition of Broadband-related Materials

General Questions:

- For questions regarding the material requirements: Scott Kusselson
skusselson@acrsokc.com
- For questions regarding Central NM Electric Coop/project: Ed Burkhart
ed.burkhart@cnmec.org
- For questions regarding procurement guidelines governing this RFP: Alexa Sandoval
alexandra.sandoval@cnmec.org

Date of RFP issuance: March 15, 2024

RFP Proposal due date and time: March 29, 2024, 5:30 PM MDT. **Proposals received after the due date and time will not be accepted.**

RFP evaluation date: April 3, 2024.

RFP response submission requirements: All proposals shall be submitted electronically to BBprojects@cnmec.org no later than the stated deadline. Offerors should utilize the spreadsheet format being sent with this RFP for submission of proposed material costs and estimated shipping costs and delivery date. When submitting the bid, please note "CNMEC broadband material bid" in the subject line.

General RFP guidelines and requirements: The following is a general listing of the requirements governing this RFP. For specific questions, please contact the individuals listed under the General Questions section.

1. This RFP is to procure the necessary materials to build-out the current Broadband Project being implemented by Central New Mexico Electric Cooperative (CNMEC) and managed by ACRS, LLC, a Professional Engineering firm.
2. This is an RFP for materials only; there will be no pre-proposal conference.
3. Offeror may amend their proposal prior to the proposal due date. Amendments will not be allowed after the due date.

4. Proposed material costs shall be only material cost/item; it should not include any taxes, delivery fees or other fees/costs. Estimated shipping costs should be included separately, as indicated on the spreadsheet.
5. Material shall be delivered to: CNMEC, 202 E. Martinez Rd, Moriarty, NM 87015.
6. Awards will be based on cost/unit, estimated shipping fees and expected delivery dates as defined in the Offeror's proposal.
7. This RFP will/may result in a single award/multiple awards.
8. This specific project is being funded/governed by the Federal American Rescue Act (ARPA), through the State of New Mexico, Office of Broadband Access and Expansion, and the Build America Buy America Act (BABA) programs and as such will follow the guidance in 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) and the BABA.
9. Along with the submission of the proposed material offerings, the Offeror shall provide a letter of transmittal that will include:
 - a. Offeror name, mailing address, physical address, phone number, and federal Tax ID number.
 - b. The name, phone number and email address of the individual authorized to contractually obligate the Offeror and negotiate on behalf of the Offeror.
 - c. A statement that the Offeror understands the provisions of 2 CFR Part 200 and the Offeror will abide by all the provisions of 2 CFR Part 200.
 - d. A statement that the Offeror is compliant with the BABA & is approved as such.
 - e. A statement that the Offeror is not disbarred, suspended or otherwise prevented from doing business with the Federal Government or the State of New Mexico.
 - f. Signed (electronically or original) by authorized individual.
10. Any cost incurred by the potential Offeror in preparation, transmittal, and/or presentation of any proposal or material submitted in response to this RFP shall be borne solely by the Offeror.
11. Offeror understands that if they have been disbarred, suspended or otherwise prevented from doing business with the Federal Government or State of New Mexico that their proposed offer will not be considered valid and will be eliminated from consideration.
12. All Offeror proposals will remain confidential throughout the RFP period and life of the project. The evaluation committee will be the only individuals privy to the contents of the Offeror's proposal. The exception to this is the need for audit purposes as required by the Federal Single Audit or the State of New Mexico audit requirements.
13. The evaluation committee shall contact all Offerors on the status of their offer no later than 10 business days from the RFP evaluation date.
14. Awardees will be notified by a CNMEC and/or ACRS representative with a listing of awarded materials. At that point, the Awardees and CNMEC/ACRS will develop a bid agreement/contract for providing awarded materials to the project.
15. If at any time an Awardee(s) cannot fulfill the delivery of materials as set-forth in their proposal and bid agreement/contract, CNMEC and ACRS, collectively, will re-evaluate the agreement/contract and may award other Offeror(s) a bid agreement/contract for providing materials for the project.