



CENTRAL NEW MEXICO ELECTRIC COOPERATIVE INC.

A Touchstone Energy® Cooperative 
The power of human connections

Job Posting

Staking Technician

CNMEC has an opening for a qualified Staking Technician to join our organization. CNMEC offers competitive wages and an excellent benefits package. CNMEC pays 100% of the premium costs for medical/dental/vision for employee coverage; company paid life insurance and LTD benefits, a generous paid time off program, as well as a 401(k)-retirement plan with company match.

Location: Moriarty, NM

Job Summary: Facilitate the design of overhead and underground power lines and associated equipment in compliance with CNMEC, Rural Utilities Service (RUS) and National Electric Safety Code (NESC) electric construction standards, with an overall goal of obtaining an efficient and effective electrical and mechanical system. The individual filling this position must also realize how his/her work affects the overall work order process, inventory and warehouse procedures, the outage management and mapping systems, as well as the overall economics of the Cooperative.

Minimum Qualifications:

Associate degree in surveying, geographic information systems (GIS), engineering technology or a closely related field from an accredited college or vocational/technical institution and a minimum of two (2) years of experience in surveying, mapping, electric utility line design or equivalent utility field applications or a combination of education and experience providing equivalent knowledge. A valid New Mexico driver's license is required for this position. Requires demonstrated abilities and skills operating a personal computer using Microsoft Windows and Microsoft Office Suite applications to include Outlook, Excel, and Word.

Knowledge, Skills, and Abilities:

- Must have a good working knowledge of RUS line construction specifications, line maintenance, substation construction and maintenance and other areas of electrical distribution and transmission design.
- Must be personable and able to discuss issues with landowner(s) and customers to obtain win-win solutions for construction activities and easements.
- Must possess a good working knowledge of CNMEC policies of material, safety, construction, and maintenance.
- Ability to initiate and complete projects without supervision.
- Ability to isolate problems and use resolution skills.
- Demonstrated organizational skills and ability to set and follow priorities.
- Ability to communicate with consumers and other employees with respect and tact, and deal with diverse groups of people.

- Ability to project a favorable image for CNMEC.


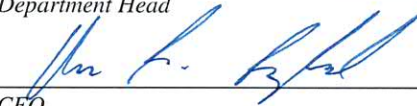
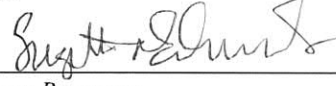
Please review the attached job description for more detailed information and the specific qualifications and requirements for the position.

To Apply: Send resumes with a letter of interest to Suzy Edmonds at suzy.edmonds@cnmec.org or PO Box 669, Moriarty, NM 87035.

Central New Mexico Electric Cooperative is an Equal Opportunity Employer

CENTRAL NEW MEXICO ELECTRIC COOPERATIVE, INC.

POSITION DESCRIPTION

JOB TITLE: Staking Technician	FLSA STATUS: Non-Exempt
REPORTS TO: Engineering Supervisor	Bargaining Unit Position
DEPARTMENT: Engineering	LOCATION: Moriarty/Mountainair
APPROVED BY: <u></u> <i>Department Head</i>	<u>4-1-26</u> <i>Date</i>
<u></u> <i>CEO</i>	<u>4/1/26</u> <i>Date</i>
<u></u> <i>Human Resources</i>	<u>4/1/26</u> <i>Date</i>

Job Summary

Facilitate the design of overhead and underground power lines and associated equipment in compliance with CNMEC, Rural Utilities Service (RUS) and National Electric Safety Code (NESC) electric construction standards, with an overall goal of obtaining an efficient and effective electrical and mechanical system. The individual filling this position must also realize how his/her work affects the overall work order process, inventory and warehouse procedures, the outage management and mapping systems, as well as the overall economics of the Cooperative.

Essential Duties and Responsibilities

- Design, develop and layout electric distribution and service facilities in accordance with members desires, while satisfying RUS specifications, NESC clearances and requirements and any additional requirements imposed by CNMEC rules or practices.
- Collect GPS data, prepare staking sheets and customer connect information in accordance with CNMEC accepted practices and procedures.
- Negotiate for and prepare easement agreements for new construction and system improvements.
- Work with the system engineer to prepare work plan documents and recommend needed system improvements for the work plan.
- Advise customer(s) and the general public regarding the type of electric service that is being requested and any potential engineering issues or requirements.
- Safely operate and maintain, in good working condition, any transportation equipment, tools, or other working equipment. Promptly report any deficiencies or needed repairs.
- Prepare any required work order documents and follow them through to successful closeout. Assist with work order inspections and closings as needed or directed.
- Prepare staking sheets, construction cost estimates, review plats and joint use requests as required.
- Submit full and concise written reports of field activities as required, realizing that these documents, including staking sheets, easement forms, etc. could be used in litigation.
- Instruct others in the beginning stages of development and work with the Member Services Technician, Engineering Service Coordinator, Mapping Technicians, and others to keep jobs moving along in a timely manner.
- Agree to and abide by CNMEC safety rules, safety policies and safety procedures.
- Perform cable pulling activities as needed.
- Be knowledgeable of environmental, biological, archaeological and state historical society requirements and assist in the preparation of permit applications. Be knowledgeable of NMDOT, BLM, Forest Service,

State Land Office, city, county and state permit requirements and procedures, including preparation of required applications and proper closeout of these applications.

- Performs other miscellaneous job duties as assigned.

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Working Conditions and Physical Effort

Usual office and field working conditions with regular working hours and occasional overtime. Occasional travel for training opportunities may be required.

- **Physical Effort and Dexterity:** Frequent physical activity to include: sitting, standing, walking, stooping, bending, reaching, crawling, lifting and carrying office supplies and equipment under 50 pounds. Additional physical activities to include: manual pulling of primary and secondary underground cable(s) in and around open ditches and conduit installations, as well as loading and unloading of cable reels.
- **Machines, Tools and Equipment:** Capable of operating a personal computer with a basic understanding of Microsoft Word applications (ex. spreadsheet, word processor, etc.), calculator, copy machine, fax, telephone, GPS units, transits, and other measuring & survey devices normally used in the design and staking of lines, as well as any other required office equipment.
- **Communication Skills:** Must have excellent written and oral communication skills, being able to express him/herself clearly, accurately and to the point.
- **Environment/Working Conditions:** Work will be indoors, outdoors and in a vehicle traveling to and from work locations. Normal safety precautions and practices are required. Position may require travel from time to time. The regular work schedule is Monday through Friday.

Note: The preceding statements describe the general nature and level of work performed by the individual assigned to this position. This is not an exhaustive list of all duties, responsibilities and skills required of this position. Nothing in this job description restricts management's right to assign or reassign duties, tasks and responsibilities to this job at any time.